**Friends of Peninsula Community Library**

Meeting Minutes, Wednesday, July 20, 2022

The meeting, held in the Community Room of PCL, was called to order by President Mary Kennedy at 1:00 p.m.

**In attendance**: Nancy Davy, Penny Campo-Pierce, Marcia Decker, Becky Dykstra, Mary Kennedy (President), Gladys MacGuire, Madelyn Ryan (Vice-President), Vicki Shurly (Library Director), Nikki Sobkowski, Rochelle Stark, Robbin Stott (Membership Chair), Lisa O. Taylor, Nancy Tucker (Secretary), Michele Westcott (Treasurer).

**Review/Approve Minutes**: Secretary Nancy Tucker pointed out that, in addition to having printed minutes available at the meeting today, minutes of the last meeting are posted in the Friends section of the PCL website and available for anyone’s perusal at any time. A motion was made by Rochelle Stark to accept the minutes; Becky Dykstra seconded the motion. The minutes were accepted as presented.

**PCL Director’s report:**

Director Vicki Shurly states that it has been a very busy summer.

* The Cherry Capital Cycling Club has donated a bicycle repair station. It is installed near the bike rack and is already being used.
* Lots of teen volunteers have been helping at PCL this summer. Some started during the school year to fulfill volunteer requirements for civics classes or Honor society, but many have stayed on to help.
* Work has begun on the drainage field for the library property, including French drains and rain swales to alleviate the runoff that happens after heavy rainfall.
* Soon, work will begin on replacing the mulch in the children’s garden with river rock and replacing some plants.
* The men’s group has taken on the job of raising and lowering the flag. The group meets the 3rd Wednesday of every month.
* A Spanish language conversation group is meeting on the 3rd Saturday of the month.
* The generator we were expecting has arrived and will be installed once the compressor arrives.
* Covid self-tests have been very much in demand. Approximately 600 have been given away. Application has been made to receive more.
* Summer Reading Club is in full swing with a record number of sign-ups. Last week was a pirate theme.
* On July 19, Peninsula Fire Department came to talk and show fire trucks to the children.
* On Thursday, July 28, Miriam Pico will be entertaining in the Children’s Garden.

**Treasurer’s Report:** Treasurer Michele Westcott distributed a report on our financial status. She has added a new category of *Committed Funds,* that allows us to see what funds are earmarked for projects and needs over the year. Our operating receipts for the 2nd quarter were $3,416.44; our disbursements were $100. Our current balance is $30,532.34, with committed funds of $19,275 and $8,000 held in reserve, leaving us with available funds of $3,257.35. The *Committed Funds* category was met with great approval.

Our online sales project (Tiny Cat) has brought in $280 so far.

**President’s Report:** President Mary Kennedy talked about the Bayshore Marathon (May 28th). It was a success thanks to the able guidance of Bill Ryan, Bill Stott, Julia McLachlan, and all the volunteers who gave so generously of their time. We received $1,200 for our work.

**Committee Reports:**

 **Membership:** Membership Chair Robbin Stott gave the following report:

* This quarter: 2 new individuals, 12 new household, 7 new lifetime memberships.
* Total: 189 individuals, 223 household members.
* 61 new members in 2022

**Book Sale:** Book Sale Chair Marcia Decker reminded us that the book sale will be August 12-20, with a pre-sale evening for PCL friends on Thursday August 11. Schedule as follows:

* Thursday 8/11: 4-6 Pre-sale for member of PCL Friends
* Friday 8/12: 10-4
* Saturday 8/13 10-1
* Sunday closed
* Monday 8/15- Friday 8/19: 10-4
	+ ½ off sale on 8/18 and $5 bag sale on 8/19
* Saturday 8/20: 10-1 $5 bag sale continues, PLUS Charity giveaway (for organizations, facilities, Little Free Library owners, pre-schools, senior centers, etc.)

A few changes have been made: the ½ off on 8/18, $5 a bag on 8/19 and 8/20, puzzles at $2 (some may be more).

Masks are encouraged, but not mandated.

Posters are available; small fliers are available. We are encouraged to get the word out.

At this point, books are pre-sorted and organized. Volunteers are needed for set-up beginning August 2, for work during the sale August 11-19, and for clean-up after the sale. The red notebook holds the sign-up sheets and will be available in the library for more volunteers to sign up. Nancy Tucker agreed to contact and organize the volunteers. Nancy Davy and Nikki Sobkowski volunteered to person the door for the pre-sale day and make sure it is *Members Only* on that evening—or sell a membership on the spot.

**Art Fair**: Becky Dykstra talked about the Art Fair. It will be held on September 24, 2022, from 10a.m. to 4 p.m. Artists will pay $35 for a 6 ft table. Currently, 13 tables have been sold out of 22 available. Seven more artists have indicated that they are sending money in. Tables will be set up on Friday, September 23. They could use some help with take down.

**Old Business:** It has been determined that the deadline for brick orders will be extended until after the book sale so that the brick may be displayed at the sale and orders taken then.

**New Business:** President Mary Kennedy announced that the President and Vice-President positions are open for next year. We need two people to be on the nominating committee. Madelyn Ryan and Nancy Tucker volunteered.

Library Director Vicki Shurly is setting up a “Library of Things”, items that patrons can check out for limited time use. She needs some funds to expand what they currently have. A motion was made by Michele Westcott and seconded by Marcia Decker that FPCL provide $1800 for the “Library of Things.” A voice vote was taken. The motion passed unanimously.

A new procedure was recommended for dealing with Friends’ mail. It will be placed in the Friends’ office and picked up regularly by a designated Friend.

Library Director Vicki Shurly reminded everyone that the University of Michigan medical meeting is on Monday, July 25. The topic is “The Latest in Alzheimer’s Disease and Related Dementias”, talk given by Henry Paulson, M.D. Ph.D. Ninety-nine people have registered to attend. The Men’s group is handling the parking.

Meeting adjourned at 2:45 p.m.

Next meeting is October 19, 2022, at 1:00 p.m. in the PCL Community Room.

Respectfully submitted by Secretary Nancy Tucker