**Friends of Peninsula Community Library**

Meeting Minutes, Wednesday, April 24, 2024

The meeting, held in the Community Room of PCL, was called to order by President Marcia Decker at 1:30 p.m.

**In attendance:** Braun Campbell, Chris Cipko, Nancy Davy, Marcia Decker, Mary Kennedy, Dinah Kretschmer, Gladys Maguire, Jenna McFarland, Madelyn Ryan, Vicki Shurly, Gretchen Soutear, Nancy Tucker, Molly Wright.

**President’s Report:** President Marcia Decker presented the following information:

* We are all saddened by the death of Lori Brickman, a member of the library board. A memorial for her will be held on May 25th. We are receiving donations in her name, which, at the family’s request, will go to a walking path around the five-acres of the library grounds. Nancy Davy explained that birding ideas and signs will be used.
* The fire marshal visited our storage area at the township offices. We passed; however, we did have to consolidate the empty boxes. We are considering two book sales a year because we cannot store all the books that we have coming in.
* Madelyn Ryan discussed changes: perhaps book bundle sales more often.

**Vice-President’s Report:** Vice-President Madelyn Ryan presented the following report:

* Last year, we hosted a get-together of people from other libraries in the area. This year, we have been invited to Interlochen on Saturday, April 27 for a luncheon, a tour, and a discussion of challenges we all face. Madelyn Ryan and Nancy Tucker will attend.
* Bricks form is being redone. A few fliers have been taken from the kiosk in the garden.

**Secretary’s Report:** Secretary Nancy Tucker gave the following report:

* Patrick Livingston has joined the Library Board to serve out the term vacated by the passing of Lori Brickman. We sent a note to Mr. Livingston to welcome him and offer whatever help the Friends of PCL can provide.
* The minutes were presented with a reminder that the minutes are available through the Friends’ section of the PCL website.
* Chris Cipko moved that the minutes be accepted as written. Mary Kennedy seconded the motion. The minutes were approved by voice vote.

**Treasurer's Report:** Treasurer Mary Kennedy shared the following information:

* The Look-See results from the committee of David Tucker, Bill Ryan, Chris Cipko were very positive. Our treasurer did a fine job.
* From our beginning balance of $17,651, we had the following income and expenses:
	+ Our income for the first quarter was $4656, which included membership revenue of $2110 (which is $25 to the good at this point). Twenty-four people who sent membership money also gave an extra donation, which amounted to $2035. Our money market account earned $189.
	+ Our expenses for the first quarter were $2693, which included special requests, fundraising expenses, equipment and supplies, newspaper subscriptions, and craft supplies to replenish the library’s stock.
* The amount collected from our participation in Bayshore Marathon, which was $1200 last year, may not be the same this year. We shall see.
* It was suggested that we provide a donation to Jane Boursaw for the Old Mission Gazette because of all she does to promote Friends’ and the Library. It was agreed that $250 is appropriate.

**Membership report compiled by Robbin Stott:**

We have a total of 211 members.

 27 individual members

 59 households, (118 people)

 66 lifetime members

There are 23 NEW members.

 3 individual members

 8 household members (16 people)

 4 Lifetime members (some had been individual or household members in the past).

For comparison’s sake:

 Total membership in April of 2023=139

 Total membership in April of 2022=130

It was suggested that we send a thank you letter to lifetime members, which would also serve as a reminder that they have a lifetime membership.

**Social Media:**

Jenna McFarland created a business page for Friends of PCL on NextDoor.com. We had 1200 views in the first 48 hours that the page was up.

Jenna gave us a quick tutorial on using NextDoor. Basically, find NextDoor.com, search for Friends of PCL, click to favorite, and we will start to see our posts. We can *Like* and/or *Share* and/or *Comment.* We can also *Share* and *Repost.*

**PCL Library Director’s report:**

Library Director Vicki Shurly shared the following information:

* The library Eclipse party was a success. Seventy people attended. Do-it-yourself crafts for families were available. There were 500 eclipse glasses given to patrons, plus an additional 150 glasses were obtained and then were all gone. Pictures were taken by Jane Boursaw and published in the Old Mission Gazette.
* Books at the Boathouse, hosted by Doug Kosch, was held on April 22. This was the 18th annual event. Eighty tickets were sold. Marc Scholett served as emcee. The entire event brought in $20,000. And it was great fun.
* Fire safety inspection was held, and we passed.
* The Angel serving as weathervane was repaired over the winter. The fire department came and put up the angel in its designated spot.
* Bayshore marathon has brought in $11,000 over the years to the Friends of PCL through their manning of an aid station.
* There will be a volunteer day for helping with Lori Brickman’s trail. To be announced.
* A bit of information on revising our website: All documents on the website must be ADA compliant so that visually impaired people can translate text to voice.
* The Little Free Libraries are in bad shape and will have to be replaced. A new product is available that is a composite material (like Trex) with the look of wood. The price to replace the Little Free Libraries (two of them) is approximately $1100-1200, not including labor.

A motion was made by Nancy Davy to purchase composite replacements for the Little Free Libraries, at a cost of up to $2,000. Chris Cipko seconded the motion. The motion was approved by voice vote. We will explore installation by volunteers to reduce the cost.

**Old Business:**

* Spending limit without a vote. The by-laws for Friends of PCL do not address any concerns about spending limits without a vote. However, we have always worked with a limit of $500. That limit needs to be updated. Chris Cipko introduced a motion to authorize the Executive Board to authorize up to $1,000 without seeking approval from the general membership. The motion was seconded by Gretchen Soutear. Discussion ensued. The motion was approved by voice vote.
* A committee of Nancy Tucker and Madelyn Ryan have agreed to develop Operating Guidelines to replace the outdated ones. Chris Cipko volunteered to join the committee.
* CCC change. It was suggested that we reconsider the CCC gala for this year. A suggestion was made to try a trivia night with a professional planner. Support for the idea was garnered from the general membership. Some committee assignments will remain the same. Marcia will explore this idea with a recommended professional planner.
* June newsletter deadline is May 15.

**New Business**:

* Summer Solstice Party: June 21 at 5-7 p.m. at the library. Our musical guests are Mary Sue and Mark, a local duo. Friends of PCL will provide ice cream and water.
* The Bayshore Marathon will be held on May 25. FPCL will host a water and Gatorade station, as we have in the past. A sign-up sheet was passed around.
* The Annual FPCL book sale is scheduled for August. We are collecting book donations on the first and third Monday of each month from 4-6 p.m.
* A proposal to heat and cool the carriage house has been brought up. Several bids have been sought and are available. Nancy Davy explained that any large-scale improvements to the library or its property must receive approval of the Library Board before they can be implemented. We will put together a presentation for the Library Board.
* Sign-up Genius: This program may make it easier for people to sign up online to volunteer for events. Jenna agreed to explore how this program (the free version) will work for us.
* Friends of Michigan Libraries (FOML) have reached out to us to renew our membership with them. The cost is $50. Madelyn volunteered to ask the area Friends’ groups at the meeting on 4/27 if they are members of FOML and report back.

**Other:**

The Old Mission Lighthouse is sponsoring a Wine Label Contest through Left Foot Charley’s, who will carry the wine labeled with the Old Mission Lighthouse label. We were encouraged to share this information with local artists who might be interested in designing this label.

A motion to adjourn was made by Nancy Davy and seconded by Chris Cipko. The motion passed by voice vote. Meeting adjourned at 3:30 p.m.

Next meeting: July 17, 2024, at 1:30 p.m. at PCL.

Respectfully submitted by Nancy Tucker, Secretary of Friends of Peninsula Community Library

**Upcoming Dates:**

5/25 Bayshore Marathon, 6-11:30 a.m.

6/1 Beach Read Sale begins

6/21 Summer Solstice Party 5-7p.m.

6/30 Beach Read Sale ends

7/1 Book Sale sign up begins

7/17 General Membership meeting 1:30 p.m.

8/7-16 Annual Book Sale