**Friends of Peninsula Community Library (Zoom)**

**Meeting Minutes, Wednesday, January 19, 2022**

The meeting was called to order by President Mary Kennedy at 1:11 p.m.

In attendance (via Zoom): Penny Campo-Pierce, Nancy Davy, Marcia Decker, Mary Kennedy (President), Madelyn Ryan (Vice-President), Vicki Shurly (Library Director), Gretchen Soutear, Robbin Stott (Membership Chair), Lisa Taylor, Nancy Tucker (Secretary), Michele Westcott

**Review/Approve 11/17/2021 minutes:** Copies of the minutes were available online. No changes were suggested. The minutes were approved.

**PCL Director’s Report:** Library Director Vicki Shurly shared the following information:

* The Library’s Annual Appeal has, so far, taken in over $37,000 in gifts to the operating fund (surpassing the budgeted amount of $32,000) and another $20,000 to the capital fund, of which $10,000 was an anonymous gift dedicated to building a Hobbit Hole tunnel in the Children’s Garden. The original live willow tunnel that was planned is not working, so instead we will use a piece of playground equipment with a butterfly garden surrounding it. One donor, who gave $10 and is not a library user, included a note saying she couldn’t afford to give more but loves libraries so much she had to send something.
* With the temporary surge in Covid cases, PCL has gone back to virtual programming, at least for the month of January.
* Take-out craft bags continue to be popular. Early January featured a family project – a simple wooden birdfeeder to build with an adult along with bird facts, Hans Christian Anderson’s The Nightingale, and a starter bag of birdseed.
* PCL is working on a *Library of Things*; that is, objects that patrons may check out. The collection is not quite yet available but will include a portable speaker system, an LCD projector, a movie screen, a large capacity coffee maker, a large party-sized cooler, a sewing machine, a metal detector, a telescope, and outdoor games. These items will be housed in the carriage house. A book with pictures of each item will be available in the library.
* PCL is exploring the possibility of a bicycle repair station much like the one TADL has at Woodmere that could be installed this spring. As nicer weather brings many bicyclists to PCL, a repair station would be a well-used and much appreciated addition.
* Our Local History Room has had several interesting donations, including a box of letters written home to an Old Mission Farm over the period of the 1920’s & 30’s. We are surveying the collection. We also may acquire school historical items dating back to 1913, including some from the Archie one-room schoolhouse. Bob Panter, principal at Old Mission from 1963-1984, took the items with him when he retired because no one wanted them. He is now looking for a place that will keep them safe. We meet with him later this month.
* PCL’s phone system has not been working properly since December’s power outage. Many thanks to TADL Tech – the guys have been working hard to find out what the elusive issue is. There is a temporary phone number on the homepage of PCL’s website.
* December checkouts were 2,480, a good number. Five new cards were issued.

**Treasurer’s Report**: Our former treasurer, Pat Wittkopp, has stepped down. Our thanks to Pat for her help over the past year. Michele Westcott has agreed to step into the office of treasurer. Our thanks to Michele. She shared a favorable review of our financials. The financial report for 2021 and approved budget for 2022 will be available in the next two weeks.

**President’s Report:** President Mary Kennedy presented the budget for 2022. A motion was made by Madelyn Ryan to accept the budget; the motion was seconded by Marcia Decker. Discussion ensued. It was decided that while the budget looks sound and reasonable, some small tweaks in the format and categories might make it more clear. By voice vote, the budget passed as amended.

It was also decided that Michele will send the budget and a cover letter to members via electronic means. In addition, the budget will be posted to the FPCL website after it is finalized, a new approach for us.

**Vice-President’s Report:** Vice-President Madelyn Ryan discussed the Friends of PCL calendar for 2022. In addition to our regular meetings on April 20, July 20, and October 19, we have some events coming up as follows:

* April 11-15 is the Silent Auction, which the library itself will be doing.
* April 12 is the Take-Out Dinner from the Boathouse.
* May 28 is the Bayshore Marathon, which the FPCL will host. Chair is still needed.
* June 21 is the Summer Solstice Picnic at 5 p.m. on the library grounds. This is a bring your own picnic. We will have ice cream and a tent and music from Miriam Pico.
* August 12-20 is the Booksale. Set up will begin August 2. A preview night for Friends of PCL will be August 11.

**Committee Reports**

***Membership Committee:*** Membership Chair Robbin Stott, shared the following:

As of January 17, 2022, we have a total of 57 members.

* 12 individual members,
* 20 household members, (2 per household=40 members)
* 5 lifetime memberships

Of these members, 22 are new members.

Gretchen Soutear brought up the possibility of next year delaying the membership letter until February so that we reduce the confusion between the library appeal and the FPCL membership. We also can add a blurb about the membership letter to the webpage next year. It was agreed that could be a useful approach going forward.

***Book Sale Committee:*** Book Sale Chair Marcia Decker told us that we have had three collection days (the 1st and 3rd Mondays of December and 1st Monday of January) and had 3-6 drop-offs each time. Given that the response has been slow, no new volunteers are needed right now. When the weather gets better, that may change. A large donation of children’s books was made last week and many of those will go to the Habitat for Humanity effort to distribute children’s books to recipients of Habitat homes.

**Old Business:** Michele Westcott discussed our online book sale project. She is working on the site set-up via Tiny Cat. Presently, we have 80 books listed in the catalog. She has gathered beautiful books, collectibles, and popular books. They will be priced at $3 for most books, $5 for bestsellers, $10 for premium books. There will also be a category of special books that may be more expensive. The site is still in process but is progressing. The web address will be available soon.

**New Business:** Approval of funds for the entertainer (Miriam Pico) and for tent rental at the Summer Solstice picnic still needs to be done, but we will wait until we have an exact amount (next meeting) to do so.

We need a chairperson for the Bayshore Marathon, May 28th. Penny Campo-Pierce and Mary Kennedy are following up on some possibilities.

\*\*Meeting adjourned at 3:00p.m.

\*\*Next meeting will be Wednesday, April 20, 2022, at 1:00p.m., location to be determined.

Respectfully submitted by Secretary Nancy Tucker

**Addendum to the meeting:**

On January 20, Marcia Decker was approved as a member of the Board of Directors of Friends of Peninsula Community Library. As required by the by-laws of FPCL, the approval was by vote of the officers, which was taken via email. Marcia replaces Michele Westcott whose position on the Board opened with her transition to Treasurer. We welcome Marcia. -nt