**PENINSULA COMMUNITY LIBRARY BOARD MEETING MINUTES**

**THURSDAY, NOVEMBER 10, 2022 4:30 PM**

**LIBRARY COMMUNITY ROOM**

**Call to Order/Attendance:** President Nikki Sobkowski called the meeting to order at 4:32 In attendance were John Bercini, Lori Brickman, Nancy Davy, Nikki Sobkowski, and Todd Wilson, Absent - Brit Eaton

**Public Comment:** None

**Approval of Agenda:** No additional items

**Approval of Minutes:** No additions or corrections presented. John Bercini made a motion to approve the minutes, Motion was seconded by Todd Wilson. All in favor. Motion passed.

**Consent Agenda:** Todd Wilson asked to add informational comments about a Non-Motorized Study Group to New Business

**Financial Report:** Director Vicki Shurly warned that Maintenance costs may be higher than projected because of the issues with the lights. Currently donations are much higher than anticipated but that might bode a lower than expected influx from the annual appeal as residents made donations before the appeal. The annual audit has been moved to November 28. The director intends to move money from the General Fund into the Capital Fund at a later date to be discussed by the Budget Committee and voted on by the Board.

**Director’s Report:**  The generator is up and running.Friends picked up the cost of the Sunday New York Times and the Wall Street Journal. The Hobbit Hole Tunnel has arrivedand will be installed soon. A new sign has been installed on Peninsula Drive.Director Vicki once again shared stories in the woods at the school role playing Witch Wendy. The Library has encountered continual issues with the lighting system. Once again the flag needs to be replaced because of the continual wind. The annual Books at the Boathouse will return to in-person dining and is scheduled for Tuesday, March 14.

Circulation October 2022: 2399 + 102 manual checkouts October 2021: 2339

October Volunteers: 17 people for 21.5 Hours Curbside Pickups: 2 New cards: 17

Hold Transit Counts October 2022: 598 to other libraries 337 from other libraries

Programs October: 25 Program Participation: 811 Reference Questions: 401

Website Hits: 1473 Twilight Baby Bags: 0 !000 Books Before Kindergarten: 3

State of Michigan COVID Kits distributed: 1200 to date COVID card protectors: 750

**Committee Reports:** No reports, but Nominating Committee will schedule a meeting

**Traverse Area District Library Report:** Michelle Howard reported that the 2023 Budget for TADL will be approved later this month. They are working on a sign to be erected in front of the Library. They hosted a chili cook-off. They are finally seeing some progress on replacing their roof.

**Northland Co-op Report** Nothing to report

**Friends Report:** Vicki met with the In-coming President Marcia Decker to discuss potential plans. The Friends will be setting up a small Holiday Sale of puzzles and gently-used books in the foyer.

**Unfinished Business:** The generator has been installed. It is believed that the lighting system in the Library needs a new router. Windows have been washed

President Nikki Sobkowski made a motion to submit the ballot for the Director Of Michigan Library League. The motion was seconded by John Bercini. All in favor. Motion passed

**New Business:** Todd Wilson shared some basic information about the Non-Motorized Study Group. Of significance was the consideration of the path from the Library to the School. The Library will be closed on November 30, Thanksgiving and Black Friday. Penny Campo Pierce is retiring. A small party is planned for November 30.

**Correspondence:** Vicki shared a letter from the OMPS Secretary about the haunted library there.

**Public Comment:** None

**Trustee Comment:** None

**Adjournment:** A motion to adjourn was made by Todd Wilson and seconded by John Bercini. All in favor. Motion passed. Adjournment at 5:16

Secretary Nancy W Davy

11/12/22