**PENINSULA COMMUNITY LIBRARY BOARD MEETING MINUTES**

**THURSDAY, March 14, 2024 4:30 PM COMMUNITY ROOM**

**Call to Order/Attendance:** President Nikki Sobkowski called the meeting to order at 4:30. Present: John Bercini, Nancy Davy, Brit Eaton, Nikki Sobkowski and Todd Wilson. All members present.

**Public Comment:** Discussion with Ralph Brickman of ideas of how to honor the memory of Board Member Lori Brickman who recently passed away. Ideas centered on the outdoor trail and posting a special sign naming the trail in her memory. Nancy Davy made a motion that the Board honor the memory of Lori Brickman by naming the walking trail in her honor and posting a sign designating the trail in her memory. Brit Eaton seconded the motion. All voted in favor of the motion.

**Approval of Agenda:** Director Vicki Shurly added the PCL closed dates for 2024 to new business.

**Approval of Minutes:** No additions or corrections. Todd Wilson made a motion to accept the minutes for the February 8 meeting as written. The motion was seconded by Brit Eaton. All in attendance voted “aye” to accept. Motion passed.

**Consent Agenda:** No committee reports.

**Financial Report:** Director Vicki Shurly provided the current financial documents noting that the budget is in excellent shape. To date donations have exceeded expectations. The annual fundraiser Books at the Boathouse is scheduled for Monday, April 22 and is almost sold out.

**Director’s Report:** Vicki reviewed the items to be auctioned off at the Books at the Boathouse event. The snail mail newsletter was sent out. Reading Bingo cards have proven to be very popular especially with the students at Old Mission Peninsula School. Versiti hosted a blood drive on February 14. The next one will be on June 19. Plans are in the works for light grooming of the walking trail around the property. Discussion of plans for a “Perennial Exchange to be organized by a couple of Peninsula gardeners.

Circulation

February 2024: 1647 + 72 manual checkouts February 2023: 1824

February Volunteers: 16 people (0 teen) 32 hours of time to PCL

Curbside pickups: 2 Home delivery: 0 New library cards: 7

Hold Transit Counts February: 689 to other libraries 299 from other libraries

Programs February: 17 Participation : 208 Reference questions: 317

Twilight Baby Bags: 0 1000 Books Before Kindergarten: 3

Meeting room reservations: Wireless and computer users 106

**Committee Reports:** None

**Traverse Area District Library Report:** Director Michelle Howard reported that renovation of the bathrooms has started. A committee has been formed to support the up-coming millage renewal with past Mayor Richard Lewis and current Mayor Amy Shamroe heading the group. Michelle will share the ways that Board members may support the campaign.

**Northland Co-op Report:** No new information

**Friends Report:** Friends President Marcia Decker showed the Board members the outdoor display case for the Friends’ brick orders. Their financial review went well with a few suggestions. The Cheese, Chocolate and Chardonnay event is scheduled for September 29 with a travel theme

**Unfinished Business:** Director Vicki Shurly shared a couple of trail signs about cleaning up after dogs.

**New Business:** Director Vicki Shurly introduced Patrick Livingston as a potential Board member to fill the vacancy left by the passing of Lori Brickman. Mr. Livingston shared a brief biography. Board members asked questions. Nikki Sobkowski made a motion to appoint Patrick Livingston to fill the vacancy on the Library Board. The motion was seconded by Brit Eaton. All in favor said “aye”. Motion passed unanimously.

Director Vicki Shurly presented the proposed PCL Closed dates for 2024: Memorial Day weekend - May 25-27, Independence Day - July 4, Cherry Festival Race - July 6, Labor Day - August 31-September 2, Thanksgiving Weekend - November 28-30 and December 1, Christmas - December 24-26, New Year’s Day - December 31-January 1, 2025. John Bercini made a motion to accept the dates as proposed. Motion was seconded by Todd Wilson. All members responded in favor of the motion. Motion passed.

**Correspondence:** Vicki reported about an email from a patron who wanted to have the craft bags distributed by subscription. Craft bags continue to be very popular

**Public Comment:**  None

**Trustee Comment:** Brit Eaton asked to fill the open position on the Nominating Committee previously held by Lori Brickman. Request accepted. The Nominating Committee will be chaired by Nikki Sobkowski with Todd Wilson and Brit Eaton as members.

**Adjournment:** Todd Wilson made a motion to adjourn the meeting. Seconded by John Bercini. All in favor. Motion passed. Adjourned at 5:15

NWDavy

 3/17/24