

Peninsula Community Library Board of Trustees

December 13, 2018

Present: John Bercini, Lori Brickman, Doug Kosch, Heatherlyn Johnson Reamer, Nikki Sobkowski, Barb Wunsch, Vicki Shurly

Call to order: 4:34 pm

Approval of Agenda/Additional Items: Add: 1. Process to update board on building process. 2. Request for payment of change order. 3. Nominating committee slate of officers for 2019.

Approval of Minutes: **Motion** by Wunsch, second by Brinkman to accept the minutes. Passed.

Treasurer's Report: PCL will receive \$191,207 in January. Filed for audit.

Director's Report: Available in library meeting documents file.

Statistics for November

Circulation Nov 2018 – 2613
Circulation Nov 2017 – 3402
Outgoing Hold Transits – 601
Incoming Hold Transits – 226
Internet Users – Not Available
Reference Questions – 233
Special Requests – 10
New Card Registrations – 1 (Temp 0)
Manual Checkouts - 27
Volunteer Hours – 42 Hours, 11 Volunteers
Student Volunteers – 1 Hour, 2 Volunteers

November Activity Attendance

(454 @ 18 programs)

Story Stew (4 sessions) – 115
Table Crafts - 194
Pageturners Book Club – 29
Yoga (3 sessions) - 38
Bingo - 21
Reading Dog (2 sessions) – 28
Threads (4 sessions) - 11
Tech Help – 2
Owesome Teens –16

Committee Reports: Data Management available in library meeting documents file. Gretchen Souter for Grants reported a \$5,000 grant from the Beers Foundation and \$10,000 from Rotary. Building Committee: Will meet every two weeks at the building site with the contractor. Grand Traverse Construction Project Financial Snapshot available in library meeting documents file.

Traverse Area District Library Report: Expected cost of new roof is one million dollars.

Northland Coop Report: Off year for Rural Library Conference so Coop is planning a mini conference in April

Friends Report: Christmas card sent to major donors.

Unfinished Business: None

New Business: 1. Process to update the board on the building process. Reamer will scan the contractor's report and send to the board as a biweekly progress report. 2. Request for \$1,712.55 by Grand Traverse Construction for a change order on framing classification of adding braces to the walls. Motion by Reamer, second by Bercini to pay Bulletin Item #9 for structural additions.

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Roll Call, Bercini Yes, Brinkman Yes, Kosch Yes, Reamer Yes, Sobkowski Yes, Wunsch Yes. Passed. 3. Nominating Committee slate of officers for 2019: President/Johnson, Vice President/Wunsch, Secretary/Sobkowski, Treasurer/Bercini. **Motion** by Brinkman, second by Kosch to accept the slate presented by the Nominating Committee, **Roll Call**, Bercini Yes, Brinkman Yes, Kosch Yes, Reamer Yes, Sobkowski Yes, Wunsch Yes. Passed. The board will review the committee structure and members next year.

Correspondence: Thank you from the Old Mission Peninsula School for auction items for their fundraising event.

Public Comment: None

Adjournment: Motion to adjourn by Sobkowski, second by Brinkman. Passed.

Adjournment: 5:43 pm

Nikki Sobkowski
Secretary